



EARLY LEARNING CENTER

Tiny Seeds - Infants Classroom Guidelines

We are truly honored to have your little one with us this year! To help ensure a safe, organized, and enjoyable environment for all, we ask that you review and follow the guidelines below. Many of these are required by state licensing, and your partnership is greatly appreciated.

Infant Rest Time

Our program provides all nap materials, which are assigned individually and washed weekly (or as needed). All infants will be placed on their backs to sleep in their assigned crib unless we receive a doctor's note stating otherwise. "Back To Sleep" signs shall be posted in the room/crib where infants sleep. Infants shall be allowed to sleep according to their individual schedules.

Diaper Bag

Please ensure your child's diaper bag is large enough to hold all of their daily essentials, including a full-size folder, lunch, bottles, a change of clothes, and diapers. Your child's name and scan tag must be clearly visible on the outside of the bag.

Diapers

Send 6–8 diapers each day (*please do not send full packs*). We recommend keeping diaper rash cream (*non-prescription only*) in the bag. We'll apply it as needed. You may also send a tube of cream to be stored at school. Unused diapers will remain in your child's bag—please replenish as necessary.

Folders

Each child will receive a folder to carry important paperwork between home, the classroom, and the office. Please check this folder daily and use it to send any notes or payments to the staff.

Pacifiers

Pacifiers must not have strings or clips attached, as these are considered choking hazards and are not allowed. Infants who use pacifiers shall be offered their pacifier when they are placed to sleep, but it shall not be placed back in the mouth once the child is asleep.

Clothing

Pack at least three complete changes of clothes for your child. Soiled clothing will be placed in a disposable bag and sent home in your child's diaper bag.

Snacks

We are a nut-free facility. Please do not send any snacks or drinks containing nuts. Remember to label all snack items clearly.

Food

Please do not send frozen items, glass bottles, or glass containers. All food must be cut into bite-sized pieces before arrival. For safety, we cannot serve hot dogs, meat sticks, grapes, or any similar food unless they are properly cut to reduce choking risks. Label all food items with your child's name.

Labeling

All items brought from home—including bottles, formula containers, food, and snacks—must be labeled with your child's name, per state licensing requirements.

Toys from Home

Please keep toys at home, as they can be easily lost or damaged. For safety reasons, infants are not permitted to sleep with toys or blankets in their cribs.

Incidents – Injuries – Accident - Illness and Behavior Report

At School: If your child is injured during the day, you will typically receive a text notification. Your child's teacher will have an incident report for you to sign upon arrival.

Upon Arrival: Louisiana Department of Education (LDOE) requires that we document any visible marks or injuries observed at drop-off (e.g., bruises, scrapes, bug bites, rashes). Please send or text a brief written explanation to your child's teacher or in their folder to help us properly document the situation.

Late Arrival To ensure children receive the full benefit of our educational program, all students should arrive no later than 10:00 a.m. each day unless prior arrangements have been made with the school office.

We understand that unforeseen circumstances, emergencies, medical appointments, and occasional delays may arise. We ask that families communicate with the school as soon as possible so we can best support your child's transition into the classroom.

The morning hours are a vital part of our school day and include Bible lessons, teacher-directed learning activities, center time, small group instruction, music and movement, outdoor play, and other enrichment experiences.

This guideline is not intended to create additional stress for families but rather to support a consistent learning environment for all children. We appreciate your partnership in helping us provide a structured, engaging, and successful learning experience for every child.